

MASTER GUIDE CHECKLIST (2024 EDITION)

Candidate Information

Name: _____

Church: _____

Mentor: _____

☐ Start Date: _____ Completion Date: _____

1. BASIC STAFF TRAINING

- ☐ Baptized member in regular standing of the Seventh-day Adventist Church.
- ☐ Written recommendation letter from pastor, elder, or clerk (include in portfolio).
- ☐ At least 16 years old to start and 18 years old at completion.
- ☐ Approved by Conference's child protection screening verification.
- ☐ Discuss "What it means to be a Master Guide" with mentor and include written report or 2-minute video.

Attend one of the following and receive certification (attach copy):

- ☐ Adventurer Club Basic Staff
- ☐ Pathfinder Club Basic Staff
- ☐ Introduction to Youth Ministry

2. SEMINARS OR WORKSHOPS

A. Required 75-Minute Workshops:

- ☐ Vision, Mission, and Motivation
- ☐ Christian Leadership
- ☐ Discipline & Discipleship
- ☐ Child & Youth Evangelism
- ☐ Creating Effective Worship
- ☐ Communication: Theory & Practice

- ☐ Education: Theory & Practice
- ☐ Resources for Creative Instruction

B. Conference-Approved Workshops (Choose as applicable):

- ☐ Sanctuary Workshop (if not earning honor)
- ☐ Community Development / Disaster Response Workshop
- ☐ Church Heritage Workshop or Media Series (Tell the World or Keepers of the Flame)

3. MISCELLANEOUS TRAINING

- ☐ Complete Spiritual Gifts Survey and one Share Section activity
- ☐ Complete Temperament Survey and one Share Section activity
- ☐ Hold a current First Aid & CPR certification (attach proof)
- ☐ Complete a 3-month physical fitness program or equivalent honor
- ☐ Attend 75% of all club staff meetings
- ☐ Participate as active staff or coach in one of the following:
 - ☐ Adventurer Bible Game / Bible Bowl / PBE team
 - ☐ Adventurer or Pathfinder Club Staff
 - ☐ Sabbath School class (Kindergarten–Youth)
- ☐ Complete Child Protection training and Conference approval (before investiture)

4. HONORS

A. Required Honors:

- ☐ Basic Water Safety
- ☐ Camp Safety
- ☐ Camping Skills I
- ☐ Camping Skills II
- ☐ Temperance
- ☐ Christian Storytelling

B. Choose Any 3 of the Following:

- ☐ Backpacking
- ☐ Basic Rescue
- ☐ Camping Skills III
- ☐ Camping Skills IV
- ☐ Drilling & Marching
- ☐ Ecology
- ☐ Fire Building & Camp Cookery
- ☐ Knot Tying
- ☐ Nutrition
- ☐ Orienteering

C. Spiritual or Heritage Honors (Choose One):

- ☐ Sanctuary Honor (or workshop equivalent)
- ☐ Adventist Pioneer Heritage Honor

D. Community Honors:

- ☐ Personal Evangelism
- ☐ Cultural Diversity Appreciation
- ☐ Peacemaker
- ☐ Social Media
- ☐ Outreach Honor not previously earned
- ☐ Household Arts Honor not previously earned

5. READING, TEACHING & ACTIVITY

A. Required Reading:

- ☐ Education by Ellen G. White (2 Share Section options)
- ☐ Steps to Christ by Ellen G. White (2 Share Section options)

- ☐ Christian Leadership book approved by Conference (2 Share Section options)
- ☐ Four Gospels + The Desire of Ages or Humble Hero (or Encounter Series 1: Christ the Way)
- ☐ A current book about leadership skills

B. Devotional & Reflection:

- ☐ Keep a one-month devotional journal (summary + growth reflection)
- ☐ Write one paragraph reflection on each of the 28 Fundamental Beliefs

C. Teaching Activities (Choose One):

- ☐ Teach a 3-month baptismal class
- ☐ Teach 5 of the Fundamental Beliefs (Creation, Salvation, Growing in Christ, Sabbath, etc.)

D. Club or Church Involvement:

- ☐ Teach 3 Adventurer awards or 2 Pathfinder honors
- ☐ Organize 3 social/fellowship events at church
- ☐ Participate in 3-month community project with ACS/ADRA or equivalent

E. Share Section Activities (Choose Any):

- ☐ Write three inspirational cards for non-church friends
- ☐ Post three quotes or reflections online (social media, podcast, or video)
- ☐ Lead a devotional or evangelism discussion
- ☐ Share creatively as approved by your Conference

6. FINAL INVESTITURE & PORTFOLIO REVIEW

- ☐ Recommendation letter confirming good standing
- ☐ Portfolio completed with all documentation
- ☐ Curriculum completed in 1–3 years
- ☐ Portfolio review conducted by Conference representative
- ☐ Approved background check and Child Protection Course

☐ Final approval signed by Conference Master Guide or Club
Ministries Director

Mentor Signature: _____ Date: _____

Candidate Signatu_____ Date: _____

Conference Approval: _____ Date: _____